This guide demonstrates how to view individual EAQ performance inside NCO.

**Contents**

Accessing the Adaptive Mastery Report ........................................................................................................ 1

Summary Tab ....................................................................................................................................................... 2

Detail Tab ............................................................................................................................................................ 3

History Tab .......................................................................................................................................................... 4

**Accessing the Adaptive Mastery Report**

1. First, click the link to your NCO course in Evolve.

2. Then, click **Adaptive Mastery Report** from the COURSE TOOLS menu on the left.
3. The *Adaptive Mastery Report* screen contains three tabs: *Summary*, *Detail*, and *History*.

### Summary Tab

1. The *Summary* tab displays the top three topics needing improvement. It also contains a *Start Quiz* button to begin a 12-question quiz over these three topics.
2. Below that is an *Engagement* graph displaying the level of individual activity since the beginning of the course. This graph will populate after three days of answering questions. The blue area represents the number of minutes spent each day, while the red line represents the number of questions answered.
3. At the bottom of this page, the *Suggested Study* area displays topics under two columns: *Get Ahead* and *Catch Up*. The *Get Ahead* topics are recommended study items. The *Catch Up* topics are areas where mastery is still in progress. Each of these columns contains a *Quiz Me Now* button that will start a 12-question quiz over the topics.
Detail Tab

1. For more information on Mastery progress, click the Detail tab in the upper right.

2. The Student Detail page displays every topic with individual student mastery compared to the class and national averages.

3. To view how many questions were answered to level up in each mastery topic, click the # to Level Up tab. This tab displays the average number of questions that have been answered to level up for the individual student, Class, and National averages.

NOTE: These averages do not indicate how many additional questions are needed to level up, but instead display an average of how many questions it has taken to level up.
4. To view how many questions have been answered and the percent answered correctly for each mastery topic, click the **# Answered** tab. The number of questions correct versus the number of questions answered per topic will display compared to the Class and National averages.

5. The **# Answered** data may be organized differently by clicking on the column titles.

### History Tab

1. To view past quiz results, click the **History** tab in the upper right.

2. The **History** tab displays data for instructor-assigned quizzes and for self-quizzes.
3. Click on a quiz to view performance, mastery progress, the length of time spent taking the quiz, and answer confidence levels.

4. Click the Correct Responses and Incorrect Responses tabs in the upper-right corner to review the quiz questions, answers, and rationales.

You have now reviewed all the main parts of the individual EAQ performance reports and are now finished.

END OF GUIDE