Patient Reviews give students their first look at safe and effective care with didactic, knowledge-based patient care scenarios.

Contents

Functionality ........................................................................................................................................... 1
Submissions ........................................................................................................................................... 6
Settings and Visibility ............................................................................................................................. 6
Delivery Options ..................................................................................................................................... 7
Scoring and Feedback Options ................................................................................................................ 9
Grading Options ....................................................................................................................................... 9

Functionality

1. First, access HESI from your course.
2. HESI will automatically open to the current week for your course.
3. Click Content Home.

<table>
<thead>
<tr>
<th>COURSE CONTENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>☛ Content Home</td>
</tr>
<tr>
<td>☛ HESI Patient Reviews</td>
</tr>
<tr>
<td>☛ HESI Case Studies</td>
</tr>
<tr>
<td>☛ HESI RN Practice Test</td>
</tr>
<tr>
<td>☛ Original Content</td>
</tr>
</tbody>
</table>
4. Locate and click on the HESI Patient Reviews folder.

- a. This folder is divided into topic folders.

- b. The topic folders are divided further into sub-folders.

- c. In each sub-folder, you will see the available Patient Reviews listed out. Keep in mind that the total number can vary, depending on the subtopic. All Patient Reviews will be listed as blue links, which indicates that the assignment is open and available to students. Each Patient Review will have a short description listed in its subtitle.
5. Clicking the title of a Patient Review will display the following:
   a. The default configuration, which gives students unlimited attempts, no time limit, and calculates grades by the last submission. This can be changed in the settings. But first, we will look at the functionality of a patient review.

6. As an instructor, you will have access to view the answer key and to take patient reviews as if you were a student.

7. When taking a Patient Review, students will be able to access functionality instructions (Help) and any other pertinent information (varies by each Patient Review; e.g., Lab Data, Acid Base, Growth Chart) by clicking the buttons in the upper left corner to assist them with completing the assignment.
   a. Clicking the available buttons (e.g., Acid Base, Help, Lab Data) will open a separate box with the relevant information.
8. Patient Reviews will provide several pages of information for students to absorb before answering questions.

9. When a student answers a question, they will immediately submit the answer for review when clicking Next Page.

10. If the student answers a question incorrectly, they will see a message that they need to master the question before moving on.

11. They will see the rationale for the wrong answer they selected and will be allowed to select a new answer and submit again.

**NOTE:** The student will have to answer the question correctly before they’re able to move on to the next page unless Mastery Mode has been set to No in the Delivery Options of Settings.

12. Once the student has mastered the question, they will see the rationales for each answer.

**NOTE:** For grading purposes, the student’s first attempt must be correct to award points for that question.
13. Students can track their points as they complete the Patient Review by clicking the **Score Overview** button in the upper-right corner.

   a. This will display the students current score and results by **Content Area** and **Nursing Behavior** in a pop-out box.

14. Some questions will contain **Hints** to assist the students in answering the questions. Hovering the mouse pointer over the Hint link will open the hint on-screen.

15. After completing the Patient Review, students will see their **Submission Details** showing their Submission Date and Time, Points Awarded, and the Percentage Grade.

16. Students will also be able to click through the Patient Review and review their initial answers and all rationales.
Submissions

1. After students have started submitting the Patient Review, you can see their individual student submissions by clicking the **Submissions** button in the upper-right corner.

   a. Student names will be listed down the left side with their grades displayed. Clicking on a student name will open the student’s submission for review.

   b. If the student has more than one submission, buttons will display, allowing you to switch to a different submission.

Settings and Visibility

1. To view or change the settings on a Patient Review, click **Settings** in the upper-right corner.

2. On the left, you will find fields to edit the Title and Subtitle, as well as a field to enter any additional information you would like your students to have before beginning the Patient Review.
3. On the right, you will see the visibility settings. The first setting will be set to All Students by default.

4. When your course is created, all Patient Reviews will be open and available to all students. If you would like to close a Patient Review to student access, select Faculty Only here.

5. Next is the Availability setting. This will be set to On by default, but can be switched to Off to hide the assignment.

6. Selecting Set Date will allow you to hide an assignment until or after a later date.

7. The Due Date fields will allow you to enter a date and time when the assignment will be due. When this date and time passes, students will no longer be able to begin or submit the assignment.

   NOTE: A direct link to the assignment will also be added to the Course Calendar.

**Delivery Options**

1. Click Delivery Options to expand the sub-menu. The Delivery Options include features that will determine how the students will see and interact with the Patient Review.

   NOTE: Due to the way that Patient Reviews function, some of these settings should not be changed.

2. The Paging Policy will be set to display one Question at a time.

   This setting should not be changed due to the grading functionality.

3. Backtracking is enabled by default. This can be set to No to prevent students from going back to previous questions.

4. Mastery Mode will be turned on and set to 100%. This is the setting that requires students to answer questions correctly before moving on. If this is set to No, students will only answer the questions once and will not be able to view all of the rationales for the question choices.
5. The order of questions is not randomized by default. *This setting should not be changed.* Randomizing the questions will cause confusion, as the Patient Review will not progress correctly.

6. The Question Distractors will not be randomized by default. This setting can be changed, if you choose to.

7. The number of attempts will not be limited by default. If you would like to restrict the number of times each student can complete the Patient Review, click the checkbox and enter the maximum number of attempts.

8. By default, Patient Reviews are not timed.
   a. A timer can be set by checking **Timed Assessment** and entering the total number of minutes a student can spend on the assignment.
   b. When this is enabled, there will be an option to Allow Late Submissions (not shown) or to Submit When Time Expires.

9. The final option under Delivery Options is the Basic Security Assessment. This will be turned off by default. Turning this on will disable the student’s ability to right click, select text, copy, or print from the assignment.

<table>
<thead>
<tr>
<th>Option</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Randomize the order of questions in all Question Sets?</td>
</tr>
<tr>
<td>6</td>
<td>Randomize the order of distractors?</td>
</tr>
<tr>
<td>7</td>
<td>Limit Number of Attempts</td>
</tr>
<tr>
<td>8a</td>
<td>Timed Assessment</td>
</tr>
<tr>
<td>8b</td>
<td>Time Expiration Action</td>
</tr>
<tr>
<td>9</td>
<td>Basic Security Assessment</td>
</tr>
</tbody>
</table>

- **Limit Number of Attempts**
  - Enter the maximum number of attempts.

- **Timed Assessment**
  - Enter the total number of minutes a student can spend on the assignment.

- **Time Expiration Action**
  - Submit when time expires

- **Basic Security Assessment**
  - Choose 'On' to disable the following: right click menus, copy/pasting, text selection, and printing.
Scoring and Feedback Options

1. The Scoring and Feedback Options sections will allow you to control how the assignment is graded and how the students will see the assignment feedback.

2. The Score Display will be set to default. This is the same as the Simple option. This setting will only show the Submission Date/Time, Points Awarded, and the Percentage Grade in the student’s assignment feedback. Changing this to Scores by Keyword will add an additional section to the student feedback, which breaks down the student’s performance by category.

3. The Grade and Show Feedback setting will be set to Yes. For the Patient Reviews, this is what displays the in-line feedback after the student answers the question. Because this setting is vital to the functionality of the Patient Reviews, this should remain set to Yes.

4. Next, we see options to hide question parts from students during review. These options can be checked to Hide the student’s Submitted Response, Correct Response, Results Summary, and Feedback for the question. By default, these settings will all be unchecked.

5. Grading Options

1. Below Scoring and Feedback is the Graded Assignment checkbox. This will be checked by default. Unchecking this option will remove the assignment from the gradebook. When the Graded Assignment option is checked, you will see the grading options below.

2. The assignment can be changed to an extra credit assignment by checking the Extra Credit box.

3. The point total will be set to 100 by default. This can be changed by entering a new point total.

4. By default, the assignment will be set to display in an Existing Category in the gradebook. This can be changed by selecting a New Category in the dropdown box or by clicking New Category and entering a new Category Name.
5. The Grade Calculation for the Exams and Quizzes will be set to First Submission by default. This setting can be changed to Last Submission, Best Score, or Average Score in the dropdown box.

6. Feedback Delivery will be set to show feedback after the submission is graded. This can be changed to After All Submissions Are Graded or to After a Specific Date, which you will be able to enter.

7. The last setting on the Exams and Quizzes is the **Password Protected** setting. If checked, you will be able to enter a password, which students will need to enter to access the assignment.

8. Click **Save** at the bottom-left of the page, if any changes have been made to the settings.

**END OF GUIDE**